

* Can be used for POs, INV, ACK and other select document types

EMAIL AUTOMATION OPTIONS- RBOP



- What to consider when choosing RBOP (Rules-Based Order* Processing)



RBOP (Rules-Based Order Processing)

(Mail Server Rules + Conexiom Rules)

What does it mean?

- Rules are set up and applied on your organization's mail server (before the inbox level) +
- Conexiom applies additional rules after receiving the email, filtering what is a legitimate document to process.

RBOP is a good option if...

- ✓ Inbox(es) receive(s) multiple types of documents on a regular basis.
- ✓ Where many individuals across the organization receive documents for processing.

RBOP can be applied to select trading partners, while others can continue to use inbox or mail server rules without RBOP (where applicable).

Things to Consider:

- RBOP can only be used for Trading Partners with *documents attached to the email*.
 - For example, RBOP will not work for customers/ vendors that include their document for processing within the body of the email.
- RBOP works for *clear text documents only*. If your trading partner is using an OCR map in Conexiom, they will not be a candidate for RBOP.
- If the *buyer identifier/domain* is used for more than one map in the Conexiom portal, that trading partner is not a candidate for RBOP.



Email Server Setup

- This will require a member from your IT team to set the rules/actions on your email server and is not to be done at individual user account level.
- When these rules are satisfied, the email will be bcc'd to an RBOP-specific Conexiom email address (*different than your traditional Conexiom email address*).